

MINUTES OF SPECIAL MEETING
NORTHAMPTON MUNICIPAL UTILITY DISTRICT
HARRIS COUNTY, TEXAS

August 25, 2016

THE STATE OF TEXAS §
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COUNTY OF HARRIS §

The Board of Directors (the “Board”) of Northampton Municipal Utility District (the “District”) of Harris County, Texas, met in special session, open to the public, at 8:00 a.m., on the 25th day of August, 2016, at the special meeting place thereof, the Northcrest Facility in Spring, Texas, within the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

E. C. Thomas	President
Bill Black	1st Vice President
W. Paul Schneider	2nd Vice President
Scott Kirkpatrick	Secretary
Roger A. Flood III	Treasurer/Investment Officer

All members of the Board were present, thus constituting a quorum.

Also present were Mr. Jim Sheffield, the District’s General Manager; Ms. Cherrelle Burkhalter, an employee of the District.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with law, copies of which are attached hereto as exhibits, the meeting was called to order.

TOUR OF NORTHCREST FACILITY

The Board toured the following areas and assessed the facility. The following recommendations were made:

General Park Area

- Park Sign “closes at dark” needs to be straightened
- Marquee Sign – Paul will order new sign
- Trees should be trimmed 10’ to 12’ up
- Prune fruit trees and other trees November through February
- Pampas plant located next to cypress tree needs trimming
- Apply ant killer
- Cover to water valve needs to be replaced
- Remove vines and cut limbs at the entrance to park (across from MUD Building)

- Magnolia tree not surviving -find seasonal trees to replace the Magnolia tree
- Trails – build low areas or replace areas with asphalt
- Discussed whether to put borders around trails
- Need to address the water areas behind the creek where the tennis courts are going
- Creek waterfall – blow off pine needles from rocks
- Inform employees to park in parking areas and no on grass
- Have graffiti removed from pump house
- Two trees removed
- Tallow tree located between pond and EZ4U
- Along fence (Cherrelle has a picture)
- Remove weeds and yaupon around bench seating
- Remove poison ivy and dead juniper around pine tree located next to pond pavilion
- Flowerbed next to walk over bridge
- Remove Virginia creeper and Wild mulberry tree

Wooden fence and over grown area – located behind EZ4U

- Repair fence and broken pickets
- Remove dead tree limb
- Vines removed
- Leave shrubs and roses
- Pick up trash
- Trim trees along fence
- Kill weeds on both sides of the fence (not on a windy day)

Pond Pavilion

- Replace missing cover plate
- Lights – glass shields missing or not attached
- Remove nut grass around pavilion

Tennis Area

- Storage building needs coat of paint
- Red cement flooring is chipped and needs repainting
- Cover PVC piping located outside of storage area
- Top of fence is out of its bracket in two locations
- Light pole – repair nut bolt and have all bolts and nuts checked

Northcrest Wooden Pavilion

- Light cover shields missing or falling off
- Electrical cover missing on outlet

Pool Deck

- Expansion joints are needed (repair by means necessary)

NCAB

- Front and pool side windows – solar film
- Remove tape from windows
- Wall border needs to be repaired

Playground Park Area

- Next to bath house – remove juniper and trees
- Remove small brush under trees
- Remove small tree located between NCAB and the playground

Metal Northcrest Pavilion

- Remove weeds from flowerbeds
- Water sprinkler head broken

Constable Substation

- Discussion on what to do with the space
- Need new toilet and sink
- Vinyl flooring
- Ceiling need replacing
- Light bulbs and covers replaced
- Per Jim Sheffield, it would cost around \$6,000.00 to get the front room and bathroom ready for use.
- Have front flowerbed area cleaned. Director Schneider will bring ferns to plant

There being no further business to come before the Board, the meeting was adjourned.




Secretary, Board of Directors