

MINUTES OF REGULAR MEETING  
NORTHAMPTON MUNICIPAL UTILITY DISTRICT  
HARRIS COUNTY, TEXAS

January 3, 2017

THE STATE OF TEXAS     §  
  §  
COUNTY OF HARRIS     §

The Board of Directors (the "Board") of Northampton Municipal Utility District (the "District") of Harris County, Texas, met in special session, open to the public, at 7:00 p.m., on the 3rd day of January 2017 at the regular meeting place thereof, the Northampton Center, 6012 Root Road, Spring, Texas, within the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

E. C. Thomas	President
Bill Black	1st Vice President
W. Paul Schneider	2nd Vice President
Scott Kirkpatrick	Secretary
Roger A. Flood, III	Treasurer

All members of the Board were present with the exception of Director Schneider, thus constituting a quorum.

Also present were Mr. Jim Sheffield, the District's General Manager; Mr. Al Peters and Ms. Lisa June, employees of the District and Mr. Jerrell Wolff and Russell Wolff of Residential Recycling of Texas; and Ms. Valoree Swanson, Texas State Representative-Elect.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with law, copies of which are attached hereto as exhibits, the meeting was called to order.

COMMENTS FROM THE PUBLIC

Director Thomas invited comments from Texas State Representative-Elect Valoree Swanson. Director Black stated he had invited Ms. Swanson to make her request to the Board regarding the lease of office space within the legislative district she represented. Ms. Swanson informed the Board that budget constraints made it difficult for a freshman member of the Legislature to afford office space. She then stated most members do not open an office until the first session of the Legislature ends, May 31, 2017. She expressed to the Board the importance of being visible for her constituents. Ms. Swanson then indicated that she was interest in leasing the old constable substation, which was centrally located for her district.

Director Flood asked Ms. Swanson how long she would need to rent the facility. Ms. Swanson informed the Board it would be through the first legislative session. She expressed an interest in retaining the space for a longer period. Director Black asked the Board to consider leasing the office space through May 2017. He noted if no suitable office space was available elsewhere for Ms. Swanson, she could request the Board to extend the agreement.

Director Thomas then suggested the Board consider a two-year lease term, and then consider whether it would be renegotiated two months before the termination of the lease. Jim Sheffield informed the Board that the building was practically ready for use, and he noted that the office space was covered under the existing insurance policy.

Director Thomas suggested the Board revise the proposed lease to reflect a two-year period and approve the agreement. A discussion ensued among the Board. Upon motion duly made and seconded, the Board voted unanimously to approve the two-year lease agreement with an option to extend the agreement for a subsequent term of two-years. The Board indicated they would ratify the action taken at the January 16, 2017 meeting.

Mr. Sheffield next introduced Jerrell and Russell Wolff of Residential Recycling of Texas (RRT). Mr. Sheffield stated RRT had requested to present a garbage collection services proposal to the Board. Mr. Wolff then discussed his company and stated that RRT had expanded their business to include services for the waste industry. Mr. Wolff next informed the Board that RRT had established contracts with several landfills in the area, and their prices were competitive. He stated RRT was working to eliminate waste, and the company was researching ways to convert waste into energy. Director Thomas requested the Board add the presentation to the agenda for the January 16, 2017 meeting.

#### APPROVAL OF MINUTES

Approval of the minutes from the November 7, 2016 meeting was deferred until the next meeting.

#### GENERAL MANAGER'S REPORT

Mr. Sheffield informed the Board that West Park pier decking had commenced. He stated the infant pool at Northcrest had been filled, and the shade structure would be completed soon. Mr. Sheffield informed the Board that he had started looking for a new truck for the District. He then stated he met with the tennis court contractors and the construction would start soon.

Mr. Sheffield next discussed the splash pads at the Inway facility, and noting the advantages of building the splash pads on the west side of existing pool: He stated the west side of the pool had existing security gates, electricity, and accessibility to the bathrooms. Mr. Sheffield informed the Board that placing the splash pads on the west side would save the District approximately \$16,000.

Mr. Sheffield reported that personnel had been reduced at Auburn Lakes facility since the District no longer had a need for custodial services. He informed the Board that he retained the employee who was working at the Auburn Lakes facility, and he would use him for other duties at the Northcrest facilities. Mr. Sheffield stated that a daily checklist would be created for all office staff, contract and field workers as well. He informed the Board that the employees would be required to submit the list at the end of each workday. Director Black inquired about reporting procedures for recreation usage. Mr. Sheffield stated there would be monthly reports categorized by activities and other recreation fees on the Bookkeeper's Report.

OTHER MATTERS

Director Thomas next opened the meeting for discussion on other matters. Director Black noted that the District traditionally had not been involved with the control of surface or storm water issues; however, he stated the District should take more responsibility in addressing the arising problems. Director Black then informed the Board that he would meet with Harris County Flood Control District (HCFCFCD), Harris County ("the County) and the Engineer to discuss the issues. Director Black next stated he knew of one resident who had experienced severe drainage issues resulting from aging storm water pipes that neither the County nor HCFCFCD had repaired.

There being no further business to come before the Board, the meeting was adjourned.



  
Secretary, Board of Directors