

MINUTES OF SPECIAL MEETING
NORTHAMPTON MUNICIPAL UTILITY DISTRICT
HARRIS COUNTY, TEXAS

May 1, 2017

THE STATE OF TEXAS §
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COUNTY OF HARRIS §

The Board of Directors (the “Board”) of Northampton Municipal Utility District (the “District”) of Harris County, Texas, met in special session, open to the public, at 7:00 p.m., on the 1st day of May 2017 at the regular meeting place thereof, the Northampton Center, 6012 Root Road, Spring, Texas, within the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

E. C. Thomas	President
Vacant	1st Vice President
W. Paul Schneider	2nd Vice President
Scott Kirkpatrick	Secretary
Roger A. Flood, III	Treasurer

All members of the Board were present, thus constituting a quorum.

Also present were Mr. Jim Sheffield, the District’s General Manager; Ms. Lisa June and Mr. Al Peters, employees of the District; Mr. Joseph Ellis of McCall, Gibson Swedlund Barfoot, PLLC, the District’s Auditor; Messrs. John Hinote and Mark Hemann, residents of the District; Mr. Mark VanVeen, a representative of Northampton Car Care; and Mr. John R. Wallace of Bacon & Wallace, L.L.P., the District’s Attorney.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with law, copies of which are attached hereto as exhibits, the meeting was called to order.

The Board noted with sadness the recent passing of Director Black and commended his service to the District and the Northampton community.

COMMENTS FROM THE PUBLIC

Mr. Hemann informed the Board that he was attending the meeting to learn more about the District’s business. He then expressed his interest in becoming a Board member. Mr. Hemann submitted a brief description of his work and community involvement experiences.

Mr. VanVeen discussed the condition of the wrought iron fence along his property, which was located on the east side of Northcrest Drive and the corner of Root Road. Mr. Sheffield informed the Board that the fence was just inside of Mr. VanVeen’s property line. A discussion ensued among the Board regarding the possibility of replacing the fence and using the same type of fence to ensure a uniform appearance within the subdivision. The Board also agreed to reimburse Mr. VanVeen for half of the cost of the new fence.

AUDITOR'S REPORT

Mr. Ellis presented a draft summary of the Audit Report for the fiscal year ending December 31, 2016, a copy of which will be filed with the District's permanent records. Mr. Ellis informed the Board that the final report would be prepared and presented at the May 15, 2017 deadline. Upon motion duly made and seconded, the Board voted unanimously to approve the draft audit report as presented.

GENERAL MANAGER'S REPORT

Jim Sheffield presented the General Manager's report. Mr. Sheffield informed the Board that all projects were ahead of schedule and they were under budget. He reported that the new sidewalk at the Northcrest pool had been completed, and the construction for the new gazebo would commence next week. Mr. Sheffield informed the Board that pool construction would be completed before the pool opens for use in June.

With regard to the tennis court backboard, Mr. Sheffield stated that the area had been cleared and leveled. He informed the Board that the contractor would pour the concrete this week. He then reported that the light fixtures would be added to the existing tennis court lights. Mr. Sheffield stated he had contacted the contractor about resurfacing the courts, and the cost was under the budgeted amount and the construction would commence by the end of the summer season.

Mr. Sheffield informed the Board that the splash pad construction would commence early July 2017. He said Inway Pool would be closed during the construction, and he noted the build-out time would take thirty days. Mr. Sheffield stated the final shop drawings for the plumbing had been received. He then informed the Board that red tipped photinias had been planted along the fence at Inway Pool. Mr. Sheffield then recommended the Board consider scheduling Director Black's park dedication in conjunction with the opening of the splash pad in August.

Mr. Sheffield next informed the Board of the Northampton Homeowner's Association crawfish boil on Saturday, May 6, 2017.

The Board discussed the Willow Creek Park plans. Mr. Wallace discussed the possibility of a park bond election in November 2017. Mr. Wallace stated the Board would need a comprehensive plan to proceed. Director Kirkpatrick proposed asking the residents to participate in the planning. Director Schneider recommended the District hire a park and recreation design firm to assist with the plans and development.

With regard to Willow Creek Park, Mr. Sheffield stated that the property was not as flat as the District had initial thought; although, he then noted that the feedback from the resident's survey could be used to determine what type of amenities should be included in the new park. Director Flood stated he wanted to keep as many trees in the park as possible. Director Thomas suggested continuing to use the under-brushing in a twenty-foot grid around the perimeter of the trees and survey the larger trees. Mr. Sheffield informed the Board that the cost to underbrush the remaining property was estimated to be \$12,000. Director Thomas recommended the engineer use their geographic information system (GIS) to mark the trees. Director Thomas stated he would meet with Mr. Sheffield to determine the scope of the under-brushing and clearing, and they would discuss ideas on how to use the property. Mr. Wallace informed the

Board that he would consult with the District's Financial Advisor about preparing a park bond election proposal to present at the next meeting.

Director Schneider next inquired about the completion of the additional trails at Inway Pool. Mr. Sheffield informed the Board that a significant portion of the project had been completed. Director Schneider stated he wanted the trails to be completed before the park's dedication. Mr. Sheffield then described the plans for the trails, and he said it would include a small picnic area and shade cover at Inway Pool.

Mr. Sheffield next presented plans for the new restrooms at the Northcrest facility. He informed the Board that the plans were close to completion.

OTHER MATTERS

Lisa June addressed items that Director Black had been working on at the time of his death. She informed the Board that Director Black had recommended the Northampton Maintenance Fund Board install rain sensors in the subdivision esplanades. Director Kirkpatrick and Mr. Sheffield indicated they would pursue the matter. Ms. June reported that Director Black had also solicited ideas from Mr. Sheffield and the staff a list of ideas for future projects and improvements to the facilities. Ms. June would email the list to the Board.

Director Schneider informed the Board that he would proceed with the plans to accept the credit card payments for the recreational fees.

There being no other matters to come before the board, the meeting was adjourned.


Secretary, Board of Directors

