

MINUTES OF SPECIAL MEETING  
NORTHAMPTON MUNICIPAL UTILITY DISTRICT  
HARRIS COUNTY, TEXAS

May 6, 2019

THE STATE OF TEXAS    §  
                                  §  
COUNTY OF HARRIS    §

The Board of Directors (the “Board”) of Northampton Municipal Utility District (the “District”) of Harris County, Texas, met in special session, open to the public, at 7:00 p.m., on the 6th day of May 2019, at the regular meeting place thereof, the Northampton Center, 6012 Root Road, Spring, Texas, within the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

E. C. Thomas	President
W. Paul Schneider	1st Vice President
Ryan Bennett	2nd Vice President
Scott Kirkpatrick	Secretary
Roger A. Flood III	Treasurer/Investment Officer

All members of the Board were present, except Directors Schneider and Flood, thus constituting a quorum.

Also present were Mr. Jim Sheffield, the District’s General Manager; Mrs. Lisa June and Mr. Tim Raebig, employees of the District; Mr. Robb Clark of Hays Utility South Corporation, the District’s Operator; Ms. Kendall Longbotham of Jones & Carter, Inc., the District’s Engineer; and Mr. Mark Balderson, a resident of the District.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with law, copies of which are attached hereto as exhibits, the meeting was called to order.

PUBLIC COMMENTS

Mr. Balderson spoke concerning rising water at 6006 and 6015 Allentown after the heavy rain on Friday, May 3, 2019. He stated that he had previously installed drainage pipes in hopes of alleviating the possibility of his homes flooding. However, on Friday, water rose in his yard up to the weep holes along the slab of his home. He also stated that two of the three storm drains at the end of Allentown did not appear to be draining properly.

Director Thomas explained to Mr. Balderson the steps that have been taken by Northampton MUD and Harris County Flood Control to alleviate the problem. He stated the system was designed to handle rains up to 3” per hour and the rain event on Friday fell as rapidly as 5” in one hour. He explained that rainfall exceeding that rate could result in sheet flow across property toward the street, which was also designed to alleviate potential flooding. He described the natural pathway of flood water into what is now drainage ditch M103. He explained that much of the natural drainage has been impeded by residential landscaping and fences.

Jim Sheffield stated that flooding along the first four streets in Northampton had been reduced greatly since the flood remediation projects. He stated that the District was responsible for the water supply, sanitary sewer system, and recreational facilities and that much of what the District has done to alleviate the problem was outside their responsibility. Mr. Sheffield and Mr. Clark stated they would inspect the backflow preventers and storm drains for possible obstructions.

GENERAL MANAGER'S REPORT

Mr. Sheffield stated the Homeowner's Association crawfish boil served almost 400 people on Sunday, May 5. He addressed Mr. Jim Daily's request to install a community garden on District property adjacent to the Wastewater Treatment Plant and wants to start a Master Gardener group. Concerns about the project were discussed, including liability issues. Director Bennett suggested that Mr. Daily submit a plan for the project, including signatures of at least 30 residents who wish to participate. Director Thomas stated the District had discussed other uses for the property, including walking trails with a boardwalk. Mr. Sheffield stated that any improvements to the tract would need to be included in the budget for next year.

APPROVE MINUTES

Minutes of the meeting of the Board of Directors held on April 15, 2019 were presented for review and approval. Upon a motion duly made and seconded, the Board voted unanimously to approve the minutes as amended.

COMPUTER BACKUP AND TRANSMISSION OF SENSITIVE DATA

Mr. Raebig, IT Manager for the District, presented a proposal for offsite backup of office computers and files, along with recommendations for transmission of sensitive data. He recommended iDrive, Inc. for data backup. Additionally, he recommended Adobe Acrobat DC to provide encryption for transmission of sensitive data. Upon a motion duly made and seconded, the Board voted unanimously to approve these recommendations.

FLUSHING PLAN

Mr. Clark discussed the flushing plan for the District which was updated in October 2018. He explained there are 128 valves which need to be tested prior to flushing the system this summer. Mr. Clark stated the cost of checking the valves is \$100/valve. The Board also discussed the option of performing the flushing plan after Water Plant No. 3 is brought online at the end of 2019. Upon a motion duly made and seconded, the Board voted unanimously to approve testing the valves.

REVIEW SCHEDULE TO REPLACE 1 ½" AND 2" METERS WITH SMART METERS

Mr. Clark stated that replacing the existing 1 ½" meters with Smart Meters would cost approximately \$30,000. After discussion, the Board decided not to replace these meters at this time.

The Board also discussed entering into an agreement with the North Harris County Regional Water Authority to acquire water credits for the Water Reuse Pprogram which is supplying Class II water to Spring Gardens Nursery for irrigation.

REPLACEMENT OF ELECTRICAL CONTROL PANEL AT THE NORTHCREST LIFT STATION

Mr. Sheffield stated he would like our staff electrician to review this work. The item was tabled.

OTHER MATTERS

Mrs. Longbotham presented a bid summary for the construction of waterline replacement along Gosling Road at Dovershire Road. She said Jones and Carter recommends the Board accept the bid from All Good Construction Company, Inc. Upon a motion duly made and seconded, the Board voted unanimously to accept the bid of \$39,794.64 from All Good Construction Company, Inc.

She presented a Drainage Easement for the Shops on Gosling, a Water Meter Easement for Landmark at Auburn Lakes, LLC, and a Water Meter Easement for APTCON, LLC for consideration. Upon a motion duly made and seconded, the Board voted unanimously to approve the easements and will ratify them at the next regular Board meeting.

There being no further business to come before the Board, the meeting was adjourned.



  
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Secretary, Board of Directors