

MINUTES OF SPECIAL MEETING
NORTHAMPTON MUNICIPAL UTILITY DISTRICT
HARRIS COUNTY, TEXAS

August 5, 2019

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

The Board of Directors (the “Board”) of Northampton Municipal Utility District (the “District”) of Harris County, Texas, met in special session, open to the public, at 7:00 p.m., on the 5th day of August 2019, at the regular meeting place thereof, the Northampton Center, 6012 Root Road, Spring, Texas, within the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

E. C. Thomas	President
W. Paul Schneider	1st Vice President
Ryan Bennett	2nd Vice President
Scott Kirkpatrick	Secretary
Roger A. Flood III	Treasurer/Investment Officer

All members of the Board were present, thus constituting a quorum.

Also present were Mr. Jim Sheffield, the District’s General Manager; Mrs. Lisa June, an employee of the District; Mr. Robb Clark and Ms. Michelle Blevins of Hays Utility South Corporation, the District’s Operator; and Mr. Joshua Lee, P.E. of Jones & Carter, Inc., the District’s Engineer.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with law, copies of which are attached hereto as exhibits, the meeting was called to order.

PUBLIC COMMENTS

There were no public comments.

GENERAL MANAGER’S REPORT

Mr. Jim Sheffield reported that he, along with Directors Thomas and Schneider, had toured the new area of the pond at the Northcrest Pond to discuss planting grasses along the edge of the pond to prevent erosion. He stated the grasses needed to be ordered soon as they would become available in September and he estimated a cost of approximately \$1,200.00.

Mr. Sheffield stated that his staff plans to drop the lake level at the end of August to bring in a track hoe to dig out the area under the new boardwalk. He expressed concern about the temperature of the water and the oxygen level in the lake. He said some of the landscaping could be done prior to excavation of the boardwalk and that any exposed plumbing would be buried for freeze protection.

Mr. Sheffield discussed leaving open areas in the grass to allow access to the edge of the pond around the older section of the pond. Additionally, he said he had plans to add a fountain to help keep the algae growth down. He stated he had obtained permits to add species of fish to the Northcrest Pond and West Park Lake to help control the algae.

The Directors agreed to placement of new benches around the pond and at the top of the new berms. It was determined that concrete pads would be poured for each bench. Mr. Sheffield said he would order aluminum benches. Mr. Sheffield stated he would have 'as built' drawings made when the construction of the new portion of the pond was complete with landscaping and benches.

Mr. Sheffield then discussed third-party expenses on the Hays Utility invoices. He stated he thought some of these items could be performed by District employees and staff. He requested that Hays Utility submit a copy of bid proposals from third-party vendors and contractors on such items to his office prior to commencing with the work. Mr. Sheffield said he would work with Mr. Clark and Ms. Blevins to determine when such items can be performed by District employees and review bids for these expenses. Upon a motion duly made and seconded, the Board unanimously approved Hays Utility to supply estimates from third-party vendors and contractors to Mr. Sheffield prior to commencing any work.

Additionally, Director Schneider requested that Mrs. Loggins supply hard copies of the Bookkeeper's Report for the Directors review prior to the regular meeting each month.

Upon a motion duly made and seconded, the Board unanimously approved the General Manager's Report.

STATUS OF REIMBURSEMENT PROPOSAL TO NORTHAMPTON MAINTENANCE FUND

Mrs. Lisa June stated she had sent a cover letter and an attachment to the Northampton Maintenance Fund (NMF) President, Ms. Shisha Van Horn, outlining the District's proposal for reimbursement of certain overbillings charged to the NMF for water. Mrs. June informed the Directors that Ms. Van Horn was reviewing the proposal. Upon completion of the review, Mrs. June said she would arrange a meeting with Ms. Van Horn and the MUD Directors to further discuss the proposal.

Concerning the three meters which supply irrigation to areas outside the NMF, Robb Clark stated he had spoken with Rodney Kirkland of Inway Forest and Doug Eibsen, formerly of Peramco, Inc. It was agreed that the irrigation meter at the Inway Forest monument would be assigned to the District, and two meters which supply irrigation to areas in Oakmont PUD were still under review. Mr. Clark said he would work with Ms. Van Horn and Oakmont PUD to obtain a resolution to these billing issues.

ACCEPTANCE OF HAMPTON CREEK PHASE IV DETENTION POND

This item was tabled for discussion with the District's Attorney and Engineer at the next regular meeting.

APPROVE AMENDED AND RESTATED DETENTION POND
MAINTENANCE AGREEMENT WITH D.R. HORTON

This item was tabled for discussion with the District's Attorney and Engineer at the next regular meeting.

APPROVE AMENDMENT TO ENVIRONMENTAL ALLIES CONTRACT

This item was tabled for discussion with the District's Attorney and Engineer at the next regular meeting.

OTHER MATTERS

Director Kirkpatrick inquired about the sand blasting overspray which occurred during construction of the elevated storage tank. Mr. Lee said the company responsible had responded quickly to the satisfaction of the apartment complex involved. Mr. Lee said he had spoken with the company and he was assured that the company would provide adequate protection from any overspray going forward.

There being no further business to come before the Board, the meeting was adjourned.




Secretary, Board of Directors