

MINUTES OF SPECIAL MEETING  
NORTHAMPTON MUNICIPAL UTILITY DISTRICT  
HARRIS COUNTY, TEXAS

November 5, 2019

THE STATE OF TEXAS    §  
                                  §  
COUNTY OF HARRIS    §

The Board of Directors (the “Board”) of Northampton Municipal Utility District (the “District”) of Harris County, Texas, met in special session, open to the public, at 7:00 p.m., on the 5th day of November 2019, at the regular meeting place thereof, the Northampton Center, 6012 Root Road, Spring, Texas, within the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

E. C. Thomas	President
W. Paul Schneider	1st Vice President
Ryan Bennett	2nd Vice President
Scott Kirkpatrick	Secretary
Roger A. Flood III	Treasurer/Investment Officer

All members of the Board were present, thus constituting a quorum.

Also present were Mr. Jim Sheffield, the District’s General Manager; Mrs. Lisa June, an employee of the District; Mrs. Carleen Wolff of Residential Recycling and Refuse of Texas (“RRRT”), the District’s Trash Collector; Ms. Leigh Rucker and Mr. Brian Risinger, residents of the District.

WHEREUPON, following a notation that notices of the meeting had been duly posted in accordance with law, copies of which are attached hereto as exhibits, the meeting was called to order.

PUBLIC COMMENTS

Mrs. Carleen Wolff addressed the Board concerning the future of RRRT. She stated she would continue to be involved in the daily operation of the company in addition to her role in accounting. She stated that the ongoing changes to provide better customer service had been and would continue to be their priority, and she thanked the Directors for their past support of RRRT.

GENERAL MANAGER’S REPORT

Mr. Jim Sheffield presented the General Manager’s report. He stated that District employees continue to do regular maintenance throughout the District. He said a lift had been scheduled for an electrician to utilize to replace light bulb outages on the poles along the driveway.

Mr. Sheffield stated the waterfall pump at West Park had become inoperable, and he had requested Clearwater Consulting ("Clearwater") to inspect it and submit an estimate for repairs or replacement. He noted they would also be replacing the fountain at West Park. He stated that Clearwater was harvesting plants from West Park and replanting them at the Northcrest Lake. He reported the chemical balance at both ponds had equalized, and he would be raising the lake level approximately four inches to allow for the two sections to join. Director Schneider inquired whether Clearwater planned to install piping between the two sections in order to facilitate the joining of those sections. Mr. Sheffield stated that was still the plan.

Mr. Sheffield stated all the hydrilla had been removed from the Northcrest Lake. He said he was concerned about the Koi, but he had been informed by Clearwater that they would feed on bottom aquatic plants in place of the hydrilla. Director Thomas and Director Schneider requested the pond be cleaned of trash on a more regular basis.

Mr. Sheffield stated that many of the belts and pulleys on the equipment at the weight room were in need of being replaced and that touch-up painting was planned as well.

The Board adjourned at 7:27 p.m. to enter Executive Session to discuss personnel matters related to the District's Operator, Hays Utility South Corporation. The Executive Session concluded at 8:17 p.m. and took no action.

Upon a motion duly made and seconded, the Board unanimously approved the General Manager's Report.

#### APPROVAL OF MINUTES

The minutes of the meeting of the Board of Directors held on October 21, 2019 were presented for review and approval. Upon a motion duly made and seconded, the Board voted unanimously to approve the minutes as presented.

#### OTHER MATTERS

Director Schneider stated he had spoken with a gentleman from OnSite Protection ("OnSite"), the company who installed the security camera for the Inway recreation facilities. He stated that the monthly charge from OnSite was for internet service that the cameras utilize. He requested Mrs. June to determine if this service was still necessary and to make full payment to OnSite for these charges and then discontinue the service if it was no longer necessary.

Mrs. June then reviewed a request from Chaparral Management for reimbursement of water charges due to a leak at the Northampton Maintenance Fund irrigation system at W. Rayford Rd and Giltspur during the time period they were unaware a Smart Meter had been installed. The Board instructed Mrs. June to compose a letter stating that the District does not reimburse customers for leaks on the customer side of a meter and they would not reimburse the Maintenance Fund for the water charges.

Director Bennett remarked that he regularly sees trash and debris along Root Road and esplanades which are not being picked up by the landscaping crews. Mrs. June stated she would contact Chaparral Management to request they advise the landscaping company to be more attentive to trash in the areas they maintain.

There being no further business to come before the Board, the meeting was adjourned.

*Roger A. Cook II*  
Secretary, Board of Directors

